

DEPARTMENT HEAD MONTHLY REPORTS TO THE TOWN MANAGER
NOVEMBER, 2006

Below, please find a compilation of reports from each Town Department

ASSESSOR: Submitted by David Utakis

November was consumed by the state Department of Revenue (DOR) triennial re-certification project. Our DOR representative was finally able to visit us on Nov. 7 to review our submissions of new valuations for FY2007 and has been back on several occasions to fine tune our work. It was anticipated that we would quickly get preliminary approval and begin holding a public display of values. This is seriously delaying our ability to set a tax rate in time this year. We may have to resort to a preliminary third quarter billing if the process does not accelerate the first week of December.

Our valuations were done in a timely fashion. We waited until mid-October to get a new Community Software Consortium (CSC) report writing program which was supposed to generate all the reports the DOR re-certification would need. Those reports were promptly done in mid October. CSC is a quasi-state sponsored group which provides computer assisted mass appraisal (CAMA) programs to 70 of 351 cities and towns in this state.

Our dilemma is similar to that of several other communities in this state which are required to do re-valuations this year. Many of my fellow assessors report extremely long delays in getting preliminary valuation approval which delays the annual process of getting new growth approved and then a tax rate. All of which is supposed to be done in time to mail out final third quarter tax bills by Dec. 31.

According to City and Town, a DOR publication printed earlier in November, only 40 of the 136 triennial revaluation towns were certified at publication. DOR also reported that 124 of 215 interim adjustment towns were approved, 53 out of 131 semi-annual tax rates were approved and 9 out of 220 quarterly tax rates were approved. That meant the DOR had less than two months to process and try to approve rate and revaluations for more than half of the state.

Our data is in DOR's hands. All we can do is patiently wait and make plans in case the tax rate can't be set in time. As of this writing, I am cautiously optimistic that this will all get done in time. This office is working with the treasurer/collector/finance director and the accountant to get the annual recapitulation sheet ready for DOR processing. A meeting is planned Dec. 8 with Kathy Reid from the DOR Bureau of Accounts to finalize the recap work. Work is also under way to prepare the files for tax billing.

Our office staff has been busy with the usual fall work of processing senior and veteran exemptions. They have also prepared Forms of List and Income and Expense mailers which will be mailed soon to be used in the 2008 valuation project. New to the office this year will be the processing of senior work-off program vouchers.

December will be a busy month for our staff whether it is preparing for preliminary or final tax bills to go out by month's end.

BOARD OF HEALTH: Submitted by Susan Smith

The Board of Health office was closed for four and one-half days in November with essential activities being covered by Board members.

Food inspections – 28	Food re-inspections – 17	Housing inspections – 1
Court visits – 2	Complaints - 11	

The Health Agent worked a total of 80 hours in the month of November.

The Board of Health office completed the following by e-mail, phone and walk-in:

Calls for service – 120	Phone calls – 85	Walk-ins – 35
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The Board of Health held one meeting on November 2, 2006.

Relevant actions:

November 6, 6 hours per member, Foundations for Public Health Practice, UMass Amherst (all 3 Board members)

November 13, 6 hours per member, Foundations for Public Health Practice, UMass Amherst (all 3 Board members)

November 20, 6 hours per member, Foundations for Public Health Practice, UMass Amherst (all 3 Board members)

November 27, 6 hours per member, Foundations for Public Health Practice, UMass Amherst (all 3 Board members)

November 29, “Waste Wise” conference in Milford, MA – (Kay Den Herder attended)

BUILDING DEPARTMENT: Submitted by Nick Gazerro

During this month the Fire Inspector's, Dan Stefanilo and myself did an inspection of Bernat Mill due to a complaint, outcome is pending. All complaints for this month have been resolved, to the best of my knowledge. All inspections have been completed. There has been an unusual amount of walk in with Zoning & Building. Also, All Inspectors met with contractors for Hannaford's Market will be doing major renovations shortly. Calls have slowed a bit too 30-79 daily approx. 150 weekly.

November 2006 the number of permits issued and the fee collected is as follows:

Plumbing	-	18 permits issued	Fee's collected	\$ 1,785.00
Gas	-	14 permits issued	Fee's Collected	\$ 352.00
Electric	-	20 permits issued	Fee's Collected:	\$ 2010.00
Building	-	41 permits issued	Fee's collected:	\$ 15,837.00
			Total:	\$19,984.00

Following are the Building Permits that were issued during the month of November:

4 Garage	6 Additions
2 Basement Remodel	2 Sheds
11 Roofs	1 Pellet Stoves
3 Wood Stoves	2 Barns
2 Fireplace insert	3 SFH = 5,370 sf
1 Steel Building	3 Decks

2 Commercial = 1 sign repair, 1 Steel Addition = 9,600 sf

COMMUNITY ACCESS TELEVISION: Submitted by Barry Giles

High School Communication Class: The Television Production Class at the High School has continued to produce their news program which is now running every other week. The students are also starting to cover other school related events including sporting events and concerts.

New Equipment: As reported in my October report, I have been receiving quotes on some new equipment. A new remote camera will be purchased to replace the center camera in the BOS Meeting room. Along with the camera a DVD recorder will replace the VHS deck in the equipment rack. I have been asked by the BOD from UCAT and the Technology Coordinator from the High School to look into new laptop computers to be used as portable editing systems. I have been talking with the Technology Coordinator to determine which computers to purchase.

Blanchard School Location: I have met with the Blanchard School Committee and the architect assigned to the reuse study about the possibility of a studio to be located in the building. I have traveled to a few studios in the area to gather information to present to the architect to help him with the design of the studio.

Community Programming: In November we finished up with the High School Fall sports season, which included Varsity Football, Varsity Field Hockey, and Boys & Girls Varsity Soccer. I would like to thank all the volunteers, especially John Sebastiao that helped expand our sports coverage this fall.

Cable casting Problems: I have been contacted by a few residents in regards to some video drop out problems on the PEG Access channels. I have contacted Charter Communications about this problem and they have met with me to discuss a solution. I plan to follow up with them during the first week in December.

UCAT Meetings: I have been attending the UCAT Board of Directors meeting to receive input on how to better improve PEG Access television for the Town of Uxbridge. We have been working on establishing an agreement between the town and non-profit organization to manage PEG Access Television. To review their minutes and Procedures, you can check out their web site at www.ucat.tv.

CONSERVATION: Submitted by Rachel Landry
Permitting Activity

The Commission received 3 new applications for work near or within wetlands:

Pasacane, Michael - 25 Brandy Lane (Map 7, Parcel 3992)

Construction of a septic system and garage appurtenant to an existing single family home. Portions of the work are proposed within 100-foot buffer zone of Bordering Vegetated Wetland.

Guilman, Eugene - 405 West Street (Map 33, Parcel 151)

Construction of a garage and septic system upgrades. Portions of the proposed work are within 100-foot buffer zone of Bordering Vegetated Wetland.

Uxbridge Associates, LLC - 325 Mendon Road WAUCANTUCK (Map 20, Parcel 1749)

Construction of 147 condominium units, associated grading, utilities, parking and stormwater management structures. Portions of the proposed work are within 200-foot Riverfront Area of West River, 100-foot buffer zone of Bordering Vegetated Wetland, 100-foot buffer zone of Inland Bank, and Bordering Land Subject to Flooding.

The Commission received 1 Request for an Amendment to an existing Order of Conditions, and 1 Request for an extension of an existing Order of Conditions:

Uxbridge Associates, LLC - Ledgemere Country, Phase IVB – Crownshield Avenue

Amendments to detention basin design, Request for Extension for DEP File #312-696

Both requests were denied as changes were considered significant enough to require filing of a new Notice of Intent and associated abutter notification and public hearings.

Permits (Orders of Conditions) were issued for 2 projects:

Pasacane, Michael - 25 Brandy Lane (Map 7, Parcel 3992)

Guilman, Eugene - 405 West Street (Map 33, Parcel 151)

One Cease and Desist order was issued:

V1206 – Long, Matthew - 538 Mendon Street (Map 14, Parcel 2972)

Clearing and grading in 100-foot Buffer Zone of Bordering Vegetated Wetland. Clearing and grading in 200-foot Riverfront Area of Rockmeadow Brook. Possible fill in Bordering Vegetated Wetland as a result of grading.

Deliberations continued into December:

Uxbridge Apartments, LLC - Taft Hill Manor - off Douglas Street (Map 23, Parcel 3765)

The proposed project consists of construction of a 70-unit assisted living facility with associated parking, landscaping and utilities, portions of which are within 100-foot buffer zone of Bordering Vegetated Wetland. The Commission is obtaining peer review of drainage calculations for the project. There is much concern from abutters regarding various project impacts. The Commission has jurisdiction only over wetland resource protection matters and cannot address many abutter concerns including traffic and access issues.

J.W. Audet, Inc. Lots 8 and 9, Arbor Road (Arbor Estates) (Map 31, Parcel 1225)

The Commission is engaged in discussions with the applicant regarding mitigation for loss of 200-foot Riverfront Area which would result from approval of these projects. The applicant has offered a 25 acre gift of land to the Commission, to be owned by the Town and controlled by the Conservation Commission. The parcel is located adjacent to and north of the Legg Farm Conservation Land. The parcel consists mostly of floodplain wetland and abuts the Blackstone River. The parcel contains several acres of Riverfront Area which would be permanently protected. The Commission has deemed this acceptable mitigation for construction of Lots 8 and 9 Arbor Road, and the gift of land will enhance the greenway corridor and connectivity of the currently protected open space along the Blackstone River.

Uxbridge Associates, LLC - 325 Mendon Road WAUCANTUCK (Map 20, Parcel 1749)

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Fred Hutnak Development Corporation -74 & 84 Eric Drive (Map 8, Parcels 4247 & 4267)

The Commission is prepared to issue an Order of Conditions for this project, however, the applicant's representative has requested that it be kept on the agenda in anticipation of possible project changes due to deliberations of other Boards.

Open Space Management

All is quiet on the Commission's Conservation Lands. Bathroom facilities located at Pout Pond have been winterized.

COUNCIL ON AGING: Submitted by Marsha Petrillo **Outreach Report**

Our Outreach Coordinator works 15 hours each week and is available on Tuesdays and Wednesdays from 9:00am – 3:00 pm and Thursdays from 8:00 am to 11:00 am. Mary Rice returned to work on Tuesday, November 14th. She is healing nicely from her knee surgery on October 16th. The following represent her statistics for a two week period: November 13th through November 30th:

Office Visits	24	Home Visits	3
Nursing Home Visits	3	Attended Wakes	0
SMOC Recerts & info Calls	4	Telephone calls in & out	48
Referral Calls & Fact Finding	22	Wellness Checks	9
SHINE	10	Attended SHINE Meeting	0

Statistical Data

The following statistics represent the number of individuals using our transportation services, meals on wheels, luncheon attendance and attendance at our various programs for the month of November 2006:

Van Transportation	311	Medical Transportation	71
Tai Chi	36	Card Games	185
Meals on Wheels Delivered	1,255	Weekend meals delivered	136
Congregate Meals Served	485	Total Meals Served	1876
Cash Turnovers 11/06	\$ 432.00	Phone calls in & out	773
Guestbook	695	Walmart	15
Cards sent to elders	11	Thanksgiving Day Party	158
Thanksgiving Baskets & meals	134	Hannaford	70
Lunch attendance	353	CVS	19
Bank	8	Other	19
Computer Classes	12	Senior Club attendance	51
Flu Clinic	135	Fallon Rep	12
Health Care Options for Srs.	24	Line Dancing	21

Mental Health Awareness

The Mental Health Support Group met on Tuesday, November 7th @ 7:00 pm. The group is comprised, on average, of approximately 10 individuals each week. We thank Connie and Jim Dwyer for their dedication and commitment to this group.

Meetings

I attended the Interagency Meeting at the Police Station on Wednesday, November 1st.

The Mental Health Support Group met at the Senior Center @ 7:00 pm on November 7th.

I attended the Department Head meeting in the BOS Hearing Room on Weds., 11/8 from 3-4 pm.

The Uxbridge Taxpayers met at the Senior Center on Weds., 11/8 @ 6.30 pm.

The COA Board met at the Senior Center on Tuesday, Nov. 14th at 5:00 pm.

Guest Speakers

On Thursday, November 2nd, the Senior Center hosted Melanie Miller from Blue Cross and Blue Shield. Melanie spoke on health plan options for people with Medicare (non group). She explained the three health plan options: Original Medicare alone, Original Medicare with a Medigap plan added on, and Medicare Advantage Plans, like Fallon. She also explained the three prescription drug options: Medicare Part D, "Creditable" Prescription Coverage from other sources, and the option of opting for no coverage or "Non-creditable" coverage and the late penalty associated with "non-creditable coverage". It was a very well attended talk and everyone agreed Melanie provided comprehensive information and that she spoke in a clear manner relative to the very complex choices currently available.

Tuesday, November 7th the Senior Center hosted Mary Sullivan from Mass Medline. Mary and two members from Mass Medline helped senior citizens sign up for Prescription Advantage, and compare costs for drug plans. They also checked individual formularies to ensure the drugs prescribed were, in fact, covered by the individual plans. Approximately ten individuals stopped by for help in choosing the right prescription drug plan for the upcoming FY 07.

Monday, November 13th, Fallon Rep., Jackie St. Germain was on board to explain the increases in premiums for all persons on the Fallon Senior Advantage Plan. Jackie spoke to a group of ten

individuals and their advocates regarding the increases. Many people applied for Prescription Advantage and understand that because they qualify for extra help that the state will help pay a portion of their Part D premium, up to approximately \$27.00 in some instances, depending on their income level.

Wednesday, November 29th, our very own Roger Lavalley, Uxbridge Firefighter, spoke to our luncheon crowd on the topic of stroke prevention and stroke detection. Roger's talk was very informative and we wish him well as he continues to pursue his career as a paramedic.

Tuesday, November 14th, the VNA held their annual Flu Shot Clinic at the Senior Center. One hundred thirty five (135) individuals received the flu shot vaccine.

On Saturday, November 18th, the People First Food Pantry and St. Vincent de Paul in conjunction with the Senior Center distributed over 100 Thanksgiving baskets throughout the community.

On Sunday, November 19th, community volunteers and members of the People First Food Pantry and the Uxbridge Senior Center delivered over 20 home cooked meals to individuals throughout the community.

Monday, November 20th Jim Thompson, Humana representative, spoke to a group of individuals regarding the increases in the Humana Prescription Drug plan for FY 07. Individuals who enrolled last year will find the cost of Humana Pt. D to increase 16% in FY 07. The annual deductible is up \$15 from \$250 to \$265. Premiums are up considerably. Most people agreed to stay with Humana stating they understood that many of the Pt. D. insurance premiums will rise in FY 07.

On Tuesday, November 21st the Senior Center hosted 44 children from Taft School. Mrs. Davis and Mrs. Banstra's classes sang Harvest songs to help usher in Thanksgiving. The event was taped for the community at large and will run on cable access in early December. We thank Mrs. Montessi, principal at Taft, Mrs. Cutler, music director and Mrs. Davis and Mrs. Banstra for all their hard work in helping to bring this lovely musical event to fruition. A great time was had by all.

On Tuesday, November 21st the VNA of greater Milford held a free blood pressure screening at the Senior Center.

DPW: Submitted by Larry Bombara

WATER

1. The posting of "No Trespassing – Public Water Supply" signs have been put in place at the Bernat Well fields as a result of vandalism.
2. The Division is experiencing an aesthetic water quality issue in a remote location in North Uxbridge and is working with Tata and Howard water engineers and DEP to assess what can be done to remedy the situation.
3. Clearing to allow soil borings at the location of the proposed replacement tank on High Street have been completed.

WASTEWATER

1. Lime silo bids have been opened and the apparent low bidder is Nuwater Inc. from Seekonk MA. Bids are being reviewed and an award is forthcoming.

2. Notification to property owners regarding R.O.W. tree clearing work has been completed.

HIGHWAY

1. The final stages of the Mendon Street reconstruction project will resume in the spring.
2. MHD has completed a visual review of the Route 122 sidewalk and roadway reconstruction proposal.
3. Traffic light patterns are being reviewed for the Mendon St / Douglas St. intersection.

FINANCE DIRECTOR AND TOWN ACCOUNTANT: Submitted by David Genereux

- 1.) We are currently working on the FY 2007 Recap sheet. There are concerns that they Department of Revenue may not be able to certify our values in time to issue third quarter actual tax bills. Our only option at that point will be to issue third quarter preliminary bills. I will have more information on this subject by next week.
- 2.) We are currently examining the RFP's for employee health insurance. MIIA issued a quote after being asked to reconsider (They originally declined to quote). We are currently asking proposers to reconsider their original quotes in light of the competitive number of proposals to see if they can price their product more attractively. We will be scheduling a meeting with the IAC upon receiving final quotations.
- 3.) Vadar is now completely updated with the FY 2007 budget information and is now fully operational. Departments will be receiving monthly reports beginning next week.
- 4.) The first drafts of the FY 2008 budget requests are due next Friday, December 8th
- 5.) Cash Reconciliation: October 2006

Starting Balance	11,579,361.52
October Receipts	5,015.637.30
October Warrants	(3,426,029.14)
Cash Balance	\$13,168,969.68

6.) Collections for November:	Motor Vehicle	18,674.39
	Personal Property	5,479.86
	Real Estate	794,366.21
	Tax Title	33,370.64
	Interest, Liens & Fees	13,354.06
	Total Collected	\$865,245.18

FIRE DEPARTMENT: Submitted by Peter Ostroskey

INCIDENT REPORT: The Department responded to 139 emergency incidents including 6 fire/explosion incidents, 103 rescue/medical emergencies, 7 hazardous conditions, 4 service calls, 4 good intent calls, 11 false alarms and 4 special type/complaint responses. We provided mutual aid to neighboring communities 9 times and received mutual aid on 3 occasions. Our personnel operated at significant incidents including:

- A chimney fire in a multiple family dwelling at 265 North Main Street
- A chimney fire in a single family residence at 155 Pond Street
- A serious motor vehicle accident on Pleasant Street in Mendon

The ambulance service evaluated 113 patients, provided care and transported 87 to area hospitals. The transports were to Milford Regional Medical Center (85), UMass – University Campus (1), and U-Mass Memorial Campus (1) and involved advanced life support service on 47 occasions.

FIRE PREVENTION: The Fire Department worked closely with the Building Department to complete inspections of all assembly occupancies as part of the annual liquor license renewal process. Some of these locations required re-inspection to verify completion of corrective actions taken in response to minor issues.

In addition, 3 fire drills were monitored, 25 smoke/carbon monoxide detector inspections were completed, and 28 permits issued for blasting (1), tank truck (3), home heating oil storage (17), propane storage (2), live entertainment (2) and tank removal (2).

Personnel inspected and supervised the blasting operation at 775 Millville Road assisted by personnel from the Massachusetts Department of Fire Services.

TRAINING: Personnel received training and participated in drills on fire suppression sprinkler system operations and the pre-planned response to incidents at BJ's Distribution Center at the site. We also completed training on incident command, attack line operations and chimney fire tactics and strategies. Three members attended training at the Fire Academy in Stow on oil burner inspections.

GENERAL: Ladder 1 was taken out of service for repair to the exterior finish by the manufacturer on November 13. It is expected to return to service within the next week. We have been utilizing mutual aid Ladder Companies for any incident requiring a response of a ladder truck.

The main apparatus floor at Headquarters was refinished with a non-slip rubberized finish. Department personnel completed a significant amount of the prep work for this project.

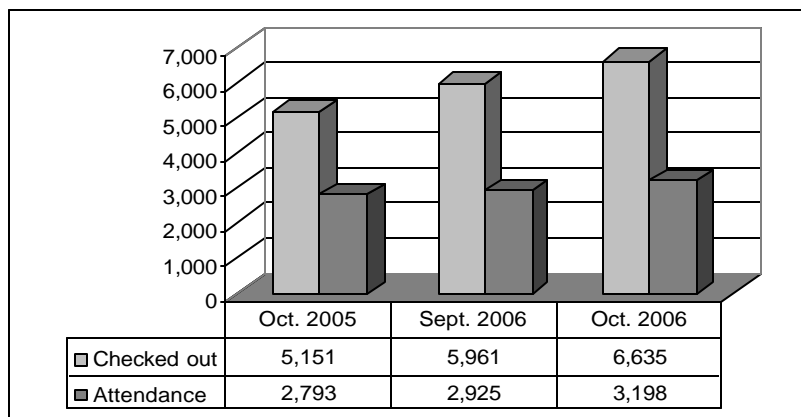
The Department participated in the Flu Shot Clinic at the Uxbridge Senior Center on November 14. Information on the emergency key access program and File-of-Life program was distributed along with a data sheet on carbon monoxide and CO detectors.

Five new ice rescue ladders were donated by Eagle Scout candidate Anthony DeQuattro of Tyler Drive. Anthony will be working with us to develop and present some public education on ice safety over the next couple of weeks.

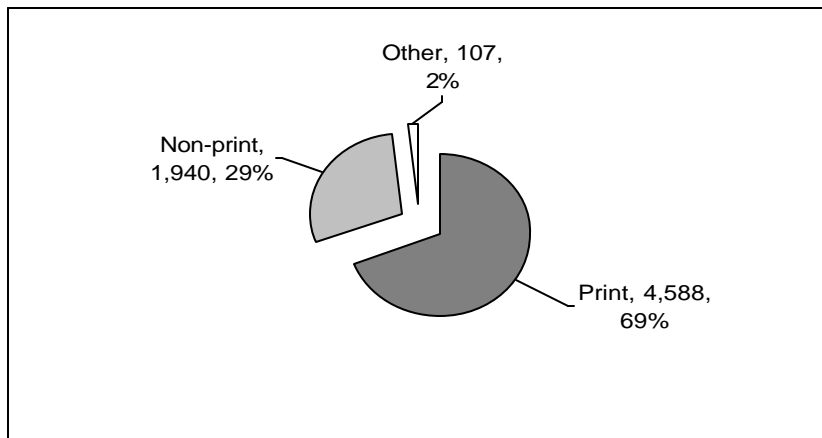
LIBRARY: Submitted by Susan Stanovich

I. Library Programs and Use

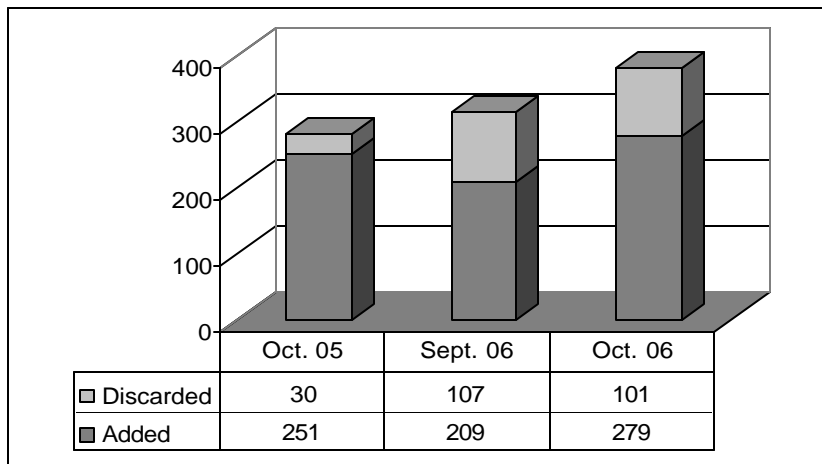
A. October circulation and attendance:



B. October circulation by type:



C. Items added and discarded:



- D. The Friends of the Library sponsored the Spooky Story Halloween Program at Riverbend Farm with 60 people attending, on Friday evening, October 20.
- E. On Sunday, October 22, Deb Young held a Dinner and a Movie program for young adults at the Shoppes at Blackstone Valley.
- F. A series of Drop-In Story Times were held on October 26, October 30, and November 6.
- G. Teen Advisory Board meetings were held at the library on November 2 and November 13.

II. Community Relations

- A. I proctored an exam on October 30.
- B. The children's library hosted a visit and tour for the third-grade classes of Mrs. Auciello and Mrs. Hensel from Taft School on November 14.
- C. An exhibit of two art pieces from Alternatives will be on display at the library through the beginning of December.

III. Fiscal Development

- A. From October 19-November 9, \$964 was deposited in the Revolving Account. Deposits to date amount is \$3,446.

- B. The following amounts remain in accounts as of Nov. 14:
- Salary \$132,956
 - Expense 52,225
 - Revolving 757
 - Incentive Grant 1,567
- C. \$68 was spent from the Trustee Expense Fund. \$232 is remaining.

IV. Staff Development

- A. On October 19, Carol Caffrey and Judy Byrnes attended an Interlibrary Loan Roundtable at CMRLS Headquarters.
- B. On October 31, Betsy Youngsma attended an Internet reference workshop at Worcester Public Library.
- C. The monthly staff meeting was held on Oct. 1.
- D. On November 8 Betsy Youngsma attended the “Libraries Build Communities” workshop at CMRLS Headquarters.
- E. I attended the November 8 Department Heads meeting at Town Hall about the FY08 budget.
- F. Charlotte Budge attended “Ethics in the Library” at CMRLS Headquarters on November 13.

V. Upcoming for the Director

- A. Letters of Intent for FY08 LSTA grants (Preservation Survey and ‘Tweens and Teens’) are due at the MBLC on December 1.
- B. FY08 library budget will be sent to Trustees no later than December 5th.
- C. Both LSTA grant applications will be due with the MBLC on Thursday, March 8, 2007.

VI. Building and Grounds

- A. On Friday, Nov. 3, All-Pro Cleaning came in and cleaned windows and dusted and cleaned woodwork.
- B. On Friday, Nov. 10, Bliss Carpet came in to clean the carpet in the Children’s Library.
- C. During the window cleaning, it was discovered that an outside pane of glass was broken in the Director’s office. I called Ace Glass and they have a new pane on order. It should be ready for installation during next week.

VII. Follow-up of Agenda Items

- A. Drainage: We received full funding of our request (\$7,164), and I contacted D.J. Salmon on Oct. 30 to notify them that we are ready to proceed as soon as they can schedule us.
- B. Dehumidifier: We received proposals from Boucher Energy Systems and Victory Heating and Cooling.
- C. Snow removal: Derek Pandolfo has agreed to shovel the library sidewalks during the winter.
- D. Lighting: The final payment due Hansen Electric is being processed by the town. That payment of \$2,500 was from the Town/School Building Maintenance Account.
- E. Pointing: We received an estimate to point the building.

POLICE DEPARTMENT: Submitted by Scott Freitas

During this time dispatch received, responded to and/or dispatched 979 calls for service to the Police, Fire or EMS. That is about 52 fewer calls than last month yet 162 more calls than were handled in November of 2005. 12.3% of the calls were Fire/EMS related, which usually also required a police response and 87.7% were strictly police related. This current year we have responded to 10,623 calls for service. This is an increase of approximately 17.5% compared to last years total at this time. This number has remained very constant through the year. Prior to the submission of this report we will have surpassed our calls for service from our peak year of 2000 and will have responded to the most calls for service in a year since computer generated data collection started in the early 1990s. We have answered more total calls than last year on November 6th. We still project that we will answer somewhere around 11,600 calls this calendar year.

81 Motor vehicle citations were issued that included 118 separate violations.

24 Motor Vehicle Accidents were investigated. These collisions resulted in at least 5 injuries. This is about 25% higher than September yet the injuries were down about 50%. The decrease in collisions over the previous two months has come to an end but the overall yearly total is still well below last year. I believe some of the success is because of the deployment of the radar speed signs in accident prone areas around town.

64 Arrests or applications for criminal complaints were made this month. Six were for domestic violence situations. Four were for Drunk Driving. As opposed to last month, Monday was the day in which the most arrests occurred.

The Detective and second shift officers have completed inspection of the local licensed establishments in an attempt to assist town hall with information regarding upcoming license renewals.

Compliance operations at our local alcohol establishments occurred in November and the results were disappointing. The results were forwarded to the Town Manager and the Board of Selectmen upon completion for any enforcement action the Board deems necessary. A total of eight licensed establishments failed the compliance checks. The last time this was done (February 2005) all establishments passed. Extra patrols operated over the Thanksgiving Holiday weekend and with the cooperation of all the establishment owners and managers, the weekend was uneventful from an alcohol establishment perspective.

Traffic is still an issue during the ongoing construction of Mendon Street although it is winding down for the winter. Patience on the part of the motoring public is and has been appreciated. The traffic patterns will remain a difficult issue as the traffic patterns are apt to change quickly due to the needs of the project on a daily basis.

Training: Newly appointed Officers Gregory Bach and Benjamin Smoot are still training at the Police Academy in Boylston. Graduation is expected in early January.

Sergeant Timothy Burke attended training sessions for back ground investigations. I also attended the conference which in addition to the above classes also included, speed enforcement in residential neighborhood and public information officer training.

Part time Officer John Larrabee is still in reserve police officer training and is expected to complete that in December.

Janice Neitz is still going through the civil service approval process.

Matthew Jodrey, who was given a provisional appointment as a part time police officer has returned from active Duty with the U.S. Military and has started the civil service approval process.

Dispatchers Brian Crater and Nicole Desruisseaux both completed Training Legal issues for dispatchers in Wrentham, MA

Detective Jody Dwight attended training on the identification and investigation of Heavy Equipment Crime.

Sgt. Emerick and Officer Bergeron attended an accreditation conference in preparation for our upcoming re-certification session on January 10, 2007.

Officer Scott Brown completed the last modules of incident command training in ICS 100 and ICS 700.

Kevin MacDonald and Steven Prior qualified Officer David Bergeron on the Patrol Rifle and will be instructing other officers throughout the year.

Officer Brian MacDonald completed the recertification process for all dispatchers and part time police officers in CPR.

Emergency Management: Sgt. Emerick has continued his hard work relative to Emergency Management planning and NIMS compliance training. More planning and training is scheduled for early with Police and the School Department in future months.

Grants: The grant process for reimbursement of new bullet resistant vests is still on going with the Federal portion of the grant having been awarded this month. The new vests are in and have been disbursed.

As stated last month, through a cooperative effort with the School Department, a grant was received under the Securing Our Schools initiative of the Department of Justice. The matching monies were secured at the November town meeting and this is not only a great opportunity for the town but is also very timely considering the problems that are happening around the country.

Funding has been requested for the next year of Click it or Ticket enforcement from the Governor's Highway Safety Bureau with patrol expected to begin during the Christmas Holiday Season.

Although the Community Policing grants were sent in for the upcoming year, due to the Governor's budget cuts that money may have been deleted from the budget. Unless the Legislature and Governor elect Patrick reinstitute the cuts, we may not get the \$18.024 we were awarded. This will put a big dent in police activities for next year. Contacting your representatives and senator in Boston would be very helpful relative to this issue.

Animal Control: The dog officer Responded to at least 32 complaints in the month of July. Joyce Gareri has been testifying at court relative to a vicious dog hearing at the Uxbridge District Court. The Clerk of Courts found in the town's favor. The case has been appealed with a date for that appeal in December in Dudley District Court. We expect a positive resolution but one never knows until the judge's final decision. Work is still ongoing relative to possibly regionalizing the service. Further meetings are scheduled along with needed administrative action by the communities involved. Mendon approved the authorization for an agreement late in October at their town meeting, and Douglas and Uxbridge gave authorization in November.

I wish to thank the Board of Selectmen and you for your support as police chief and look forward to working with you in the upcoming months.

TOWN CLERK: Submitted by Joseph Smith

ELECTIONS:

- November Elections: The Town had a successful Election Day on November 7, 2006. Of the 8,668 registered voters in Uxbridge 5,035 cast ballots in the State Election. The Town was fortunate to have the retired Town Clerk from Dedham, Geri Pacheco, on hand to help supervise the election process as an Interim Town Clerk. Election results have been certified with the State and the Blackstone Valley Regional School District.
- The Fall Annual Town Meeting was held on November 21st. 196 voters participated in the Fall Annual Town Meeting. Jennifer Cederberg has been appointed the Interim Town Clerk and was on hand to supervise the Town Meeting.

VITAL RECORDS:

In the month of November we have recorded with the Secretary of State:

- 10 Birth certificates,
- 6 Marriage licenses
- 4 Death certificates

On the 10th of the month a state report is required recording the number of births, marriages, and deaths that have been processed by the Town Clerk's office.

We issued:

- 26 Certified copies of birth
- 18 Certified copies marriage certificates
- 42 Certified copies of death certificates

All birth, marriage, death and business certificates have to be indexed on a monthly basis.

REQUESTS/CERTIFICATES ISSUED:

- 6 Business certificates applications processed
- 2 Couples filed new marriage intentions

OTHER ITEMS ISSUED:

- Street listing books sold

TURNOVERS:

FY07 FEES COLLECTED									
TOWN CLERK'S OFFICE									
								Grand Total	
FY07	Town	Town Clerk	Dog	Dog	Dog		Total Weekly	Turned	
Date	Clerk Fees	Licenses	Licenses	Late Fees	Fines		Turn Over	Over	
11/14/06	263.03	55.00	0.00	0.00	0.00		318.03	318.03	
11/21/06	110.00	20.00	0.00	0.00	0.00		130.00	448.03	
11/29/06	95.00	0.00	0.00	0.00	0.00		95.00	548.03	

Our office handles the dog licenses as well as processing the money collected for the licenses, late fees and fines by the Animal Control Officer.

Total amount of money turned over to the Treasurer/Collector's office for all fees collected for the month of November was **\$548.03**

PUBLIC OUTREACH

OFFICE RECORDKEEPING:

The Town Clerk's office is the archival repository for the town. Our office is responsible for all 20 day appeals on ZBA decisions, filing Planning Board documents (i.e. Form A), various board/committee minutes, time stamp posting of meetings & agendas. We also display for the public agendas and meeting postings. Individuals can request copies of meeting minutes, agendas and postings through our office.

CUSTOMER SERVICE:

- Research, which entailed approximately 20 hours
- Genealogy
- Notary services
- Swearing In of committee members, new police officers, public offices

STAFF

There were several temporary staff changes throughout the month of November. Geri Pacheco, retired Town Clerk from Dedham, stepped in to supervise the State Elections on November 7, 2006. On November 20, 2006, Jennifer Cederberg was appointed as the Interim Town Clerk and will be supervising the Town Clerk's office until a replacement clerk is appointed by the Town Manager.

SOLICITED INVOLVEMENT:

Working in cooperation with the By-Law Review Committee and the Zoning Board of Appeals, the Town Clerk's office conducted research to support their efforts to finish the By-Law Codification project. The office also conducted research in cooperation with the Assessor's office for the Senior Work off Program.

TOWN PLANNER: Submitted by Floyd Forman

Spoke with or met with numerous members of the public concerning questions on planning and zoning issues. Spent time with the following projects before the Planning Board:

Items for Town Meeting

- Worked with Town Manager's office on motions for Town Meeting articles.
- Worked on zoning article to clarify Town House Development bylaw just passed at Fall Annual Town Meeting.
- Assisted with Review of Zoning Articles for Town Meeting including Town House Development, and adding subsection to define shopping center.
- Did research on new state laws for adoption by Town including Streamline permitting and adjudicatory hearing process.
- Time spent with Town Manager and Town Counsel and applicants on Summerfield project attempting to make project legal RE: Zoning and Affordable Housing units.
- Continued to work with DPW, Selectmen Office, Planning Board and developers on street acceptances for Town Meeting.
- Worked with Chairman and other members of Finance Committee on Zoning Articles for Warrant.

Ongoing Planning Board Projects

- Waucantuck Mill: Proposed redevelopment of old mill buildings involving cleanup of a brownfield site located along Mendon St. adjacent to West River Rd. and Henry St. The project needs a Special Permit from the Planning Board. A number of department heads and staff from the Army Corps of Engineers met with the project proponent. The Planning Board continued to meet with the proponent for project review under the Town's Special Permit Zoning Bylaw. This month, I spent time with the Fire Chief going thru access issues. The discussion at this Planning Board meeting focused on traffic and access issues.
- Worked on the Meadow Valley Estates Definitive Subdivision Plan. This is a small subdivision at the Chocolog /Schnor Sand Pit.

Other Matters

- Attended meeting with other planners and Daylor consulting on 4 Town study.
- Spoke with Hannaford Engineer RE: Hannaford Mall issues.
- Savers Bank: Worked with DPW Superintendent, Savers Bank and Town traffic consultants on traffic issues at the intersection of Routes 16 and 122.
- Worked with the Chairman of the Heritage Landscape Inventory Program on grant issues.
- Mall: Continued to help resolve issues related to commercial development at Routes 16 and 146. This included a discussion with MEPA concerning new streamline permitting law. The discussion with MEPA also involved the Chairman of the Board of Selectmen and the potential mall developer.